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**PLANNING COMMISSION REGULAR MEETING MINUTES**  
**Wednesday, January 6, 2021 | 7:00 pm**

**CALL TO ORDER:** The electronic meeting was called to order at 7:00 pm by Chair Joe Davis.

**PLANNING COMMISSIONERS PRESENT:** Chair Joe Davis, Vice-Chair Rick Adams, Zoning Board of Appeals Representative Charles Openlander, Beth Ball, Ron Overton, Andy Powers, and Dan Zay. Absent were Jessie Stipcak and Secretary John Wiesner.

Per the requirements of SB 1108, each member of the Planning Commission stated their physical location for the record. Polverento also reminded the Commission that all votes would be roll call votes, and that barring any objection, she would act as recording secretary and would call the names for recording purposes. There was no objection.

**STAFF PRESENT:** Planning Director Andrea Polverento.

**COMMUNICATIONS RECEIVED:** None.

**AGENDA APPROVAL:**

Motion by Adams, seconded by Powers, to approve the January 6, 2021, regular meeting agenda as presented.

Roll Call Vote:

Yes: Adams, Davis, Overton, Ball, Openlander, Zay, Powers.

No: None; Absent: Stipcak, Wiesner

Motion carried.

**PUBLIC COMMENT, NON-AGENDA ITEMS:** None.

**APPROVAL OF MINUTES:**

**1. November 10, 2020 Regular Meeting**

Motion by Zay, seconded by Powers, to approve the regular meeting minutes of November 10, 2020, as presented.

Roll Call Vote:

Yes: Ball, Powers, Zay, Adams, Openlander, Overton, Davis.

No: None; Absent: Wiesner, Stipcak

Motion carried.

**PUBLIC HEARING:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**1. 2020 Annual Report of the Planning Commission**

Motion by Powers, seconded by Overton, to accept the 2020 Planning Commission annual report as amended, and to forward the report to the Board of Trustees for further action.

Roll Call Vote:

Yes: Powers, Zay, Davis, Overton, Openlander, Adams, Ball.

No: None; Absent: Stipcak, Wiesner.

Motion carried.

**2. Case No. 20-06 TXT – Ordinance No. 56 – Native Plants Ordinance Amendment Draft**

Polverento presented a minor amendment to the zoning ordinance to incorporate with the existing draft of Ordinance No. 56. The proposed amendment was to correct an inadvertent truncation of a use category during the conversion to the current ordinance. An amendment to Sec. 28-1.12.C adding towers over 50 feet as a special land use in the LI – Light Industrial zone was presented. Polverento will advertise a public hearing for the February regular meeting on this matter. No action taken.

**3. 2021 Capital Improvements Plan Review**

No action taken.

**COMMITTEE AND STAFF REPORTS:**

- 1. Executive Committee Report – None.
- 2. Ordinance Review Committee Report – None.
- 3. Site Plan Review Committee Report – None.
- 4. Board of Trustees Report – Overton provided the Board of Trustees reports.
- 5. Zoning Board of Appeals Report – None.
- 6. Capital Improvements Committee Report – None.
- 7. Staff Reports: Assistant & Director’s Reports – Polverento provided the staff reports.

**COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF, AND COMMISSIONERS:**

Overton inquired about the zoning regulations for yard signs.

**ADJOURNMENT:**

Motion by Zay, seconded by Powers, to adjourn the meeting. Motion carried.

The electronic meeting was adjourned at 7:45 pm.

Date approved:

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Joe Davis, Chair

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John Wiesner, Secretary