

---

# WATERTOWN CHARTER TOWNSHIP SCHEDULE OF FEES

---

## FREEDOM OF INFORMATION ACT & DUPLICATION FEES

### COPIES

Fees for fewer than 100 pages are generally waived, but will be charged if the person requesting information has made more than two requests for documents in the prior six month period, or if there are charges for labor costs for the request.

### MEETING RECORDINGS

20¢ Per CD

### VOTER LISTS

Free Emailed

20¢ Per CD

1¢ Per name, printed on labels

### FAXING

\$1 Per fax, sending (local or toll free)

\$1 Per page, sending (long distance)

15¢ Per page, receiving

**FAXING** – To fax requested information to a FOIA requestor

Fees for fewer than 20 pages are generally waived, but will be charged if the person requesting information has made more than two requests for documents in the prior six month period, or if there are charges for labor costs for the request. In the event that fees are chargeable, the fee shall be estimated based on actual cost of the transmission.

### POSTAGE

Actual cost

### ENVELOPES

10¢ #10

15¢ 6x9"

25¢ 9x12"

### COPIES OF MINUTES/AGENDAS

Free On website

Fees for fewer than 100 pages are generally waived, but will be charged if the person requesting information has made more than two requests for documents in the prior six month period, or if there are charges for labor costs for the request.

### AGENDAS & MINUTES SUBSCRIPTIONS

By email Free

By mail Envelope cost + postage

### LABOR

See detailed Cost Itemization Worksheet.

### DEPOSIT

See detailed Cost Itemization Worksheet.

---

# WATERTOWN CHARTER TOWNSHIP SCHEDULE OF FEES

---

## EMERGENCY SERVICE FEES

**FIRE:** All responses to emergency calls are subject to a minimum charge of \$200 regardless of whether services are rendered. Exemptions per Township Ordinance Section 2-215: Fire and/or medical services provided outside of Watertown Charter Township under a mutual aid contract or agreement; fires caused by railroad trains which are the specific statutory responsibility of railroad companies; and false alarms, except as otherwise provided.

### EMERGENCY RESPONSE CHARGES

\$1,000	Aircraft fire
\$500	Automobile, private van or pickup truck fire
\$1,000	Commercial, industrial or manufacturing fire
\$500	Ground fire without a permit and/or without resident attendance
\$250	Ground fire with a permit, but requiring extinguishment
\$1,000	Hotel or motel fire
\$500	Single unit residential fire
\$1,000	Multiple unit residential fire
\$250	Rubbish fire in an authorized or screened container requiring extinguishment
\$500	Rubbish fire in other than authorized or screened container whether or not fire service is required
\$1,000	Train fire
\$1,000	Commercial truck or other commercial unit fire

### MEDICAL CHARGES

- In multi-vehicle accidents, each vehicle owner will be charged the full fee, except in the event of extrication.
- The charges are for first responder/EMS services through the local fire department
- If an ambulance is required, charges will be administered by the responding ambulance service

\$500	Fire department medical assistance to motor vehicle not requiring extrication or special equipment
\$1,000	Fire department medical assistance to motor vehicle with extrication or specialized equipment
\$500	Fire department response to a medical emergency to other than a private residence
\$200	Fire department personnel and/or first responder to a motor vehicle not requiring emergency medical services being performed on owner, occupant or pedestrian
No Charge	Fire department response to a medical emergency at a township private residence or for a township resident within township boundaries

### MISCELLANEOUS CHARGES

\$250	Mechanically generated false alarm (first time)
\$500	Mechanically generated false alarm (second time within a year)
\$750	Mechanically generated false alarm (third time within a year)
\$1,000	All subsequent false alarms from the same location within one year
\$1,000	Hazardous Materials Response (in addition to actual time and materials cost)
\$250	Power lines down, gas problems, etc.
10%	Late Fee

---

# WATERTOWN CHARTER TOWNSHIP SCHEDULE OF FEES

---

## PLANNING & ZONING FEES

### PERMITS

\$115	Industrial/Commercial Development Permits
\$65	Residential Development Permit
\$65	Industrial/Commercial Sign Permit
\$35	Residential Sign Permit
\$50	Home Occupation
\$150	Commercial/Industrial Demolition Permit
\$100	Residential Demolition Permit

Building Permits: The value of construction used in the formula to determine the building permit cost will be established by the International Code formula that is updated every 6 months based on the average cost of construction nationally, or the cost included on the permit application, whichever is greater.

Mechanical Permits:	See Mechanical Permit Fee Application
Plumbing Permits:	See Plumbing Permit Application
Electrical Permits:	See Electrical Permit Application

### SITE PLAN REVIEW/SPECIAL LAND USE PERMITS

\$900	Site Plan Review w/SLU
\$450	Amendment to SPR w/SLU
\$900	Site Plan Review
\$450	Amendment to SPR
\$400	Special Land Use Permit
\$200	Amendment to SLU
\$200	Transfer of Special Land Use
\$900	SLU (PUD – Commercial & Rural)
\$300	Additional Site Plan Review Meeting

### PLATS/LAND DIVISIONS

\$900	Preliminary Plat (\$900 + \$20 every lot over 10)
\$300	PPLT/FPPLT Extension
\$450	Final Plat
\$30	Final Plat – Recording fee made payable to Clinton County Register of Deeds
\$150	Final Plat – (\$150 + \$15/lot over 4) made payable to State of Michigan
\$100	Land Division (Metes & Bounds Parcel) (\$100 + \$20 every division over 2)
\$25	Plat Books
\$200	Division of Platted Lot

### REZONING/ZONING BOARD OF APPEALS/CONSTRUCTION BOARD OF APPEALS

\$750	Rezoning (REZ)/Text Amendment (\$750 + \$25 per acre, maximum \$1,000)
\$350	Zoning Board of Appeals or Construction Board of Appeals

### ADMINISTRATIVE

\$30	Purchase Zoning Ordinance
\$600	Special Meetings
\$25	Purchase Subdivision Ordinance

---

## WATERTOWN CHARTER TOWNSHIP SCHEDULE OF FEES

---

\$5	Zoning Map
\$30	Purchase Master Plan

### MISCELLANEOUS FEES

#### WATER

\$220	Water Hook Up – Existing Well
\$2,200	Water Hook Up – New

#### SEWER

\$3,500	Sewer Hook Up – Per Residential Equivalent Unit (REU)
\$70	Sewer Permit Fee
\$95	Quarterly Billing per REU
10%	Late Fee
\$10/quarter	Industrial Pretreatment Program (IPP) Charge – Commercial Users
\$40/quarter	Industrial Pretreatment Program (IPP) Charge – Industrial Users
\$100/quarter	Industrial Pretreatment Program (IPP) Charge – Significant Users
\$50	Disconnect Fee
\$50	Sewer Repair Permit Fee

#### NON-SUFFICIENT FUNDS CHARGE

\$35	Returned Checks and ACH Transactions
------	--------------------------------------

#### LOOKING GLASS VALLEY PARK & HERITAGE PARK RENTAL FEES

*Proper insurance documents must be provided before rental agreement is considered complete.*

Rental Pricing	\$35 partial day: 10am – 3pm or 4pm – dusk \$55 full day: 8am – dusk
Refundable Damage Deposit	\$50 (without alcohol) \$200 (with alcohol)
Non-Resident Fee	\$25

#### WALLACE F. WATT COMMUNITY CENTER (GYM) RENTAL FEES

*Proper insurance documents must be provided before rental agreement is considered complete.*

Rental Pricing	\$85 partial day: 8am – 4pm or 4pm – midnight <i>Partial day rentals are not available on Saturdays</i>  \$210 full day: 8am – midnight \$20 – Hourly rental, first hour \$10 – Hourly rental, additional hour (up to 2 hours)
Refundable Damage Deposit	\$150 (without alcohol) \$300 (with alcohol)
Non-Resident Fee	\$50

---

**WATERTOWN CHARTER TOWNSHIP SCHEDULE OF FEES**

---

**VENDOR LICENSING FEES**

*to be determined*

**WACOUSTA CEMETERY FEES**

**PURCHASE OF BURIAL RIGHTS**

\$360 per space            Resident  
\$900 per space            Non-Resident

**TRANSFER OF BURIAL RIGHTS**

\$10 per space            Resident  
\$25 per space            Non-Resident

**GRAVE OPENINGS & BURIALS – WEEKDAYS UNTIL 3PM**

\$400	Standard Vault	\$550 <i>Winter (11/1 to 4/1)</i>
\$210	Cremation	\$270 <i>Winter (11/1 to 4/1)</i>
\$200	Infant Burial	\$350 <i>Winter (11/1 to 4/1)</i>

**GRAVE OPENINGS & BURIALS – WEEKDAYS AFTER 3PM**

\$575	Standard Vault	\$725 <i>Winter (11/1 to 4/1)</i>
\$340	Cremation	\$395 <i>Winter (11/1 to 4/1)</i>
\$325	Infant Burial	\$475 <i>Winter (11/1 to 4/1)</i>

**GRAVE OPENINGS & BURIALS – SATURDAYS**

\$675	Standard Vault	\$825 <i>Winter (11/1 to 4/1)</i>
\$440	Cremation	\$495 <i>Winter (11/1 to 4/1)</i>
\$375	Infant Burial	\$525 <i>Winter (11/1 to 4/1)</i>

**FOUNDATIONS**

30¢ per square inch – Calculated on the base size of the monument plus 3 inch margins

**DISINTERMENTS/RE-INTERMENTS**

\$500	Disinterment of Standard Vault
\$750	Disinterment/Re-Interment Standard Vault (Both services same day)
\$350	Disinterment of Infant Vault
\$525	Disinterment/Re-Interment of Infant Vault (Both services same day)
\$200	Disinterment of cremains (not in a vault)